



The Council as Employer

Date:

Venue:

This course is for delivery on an in-house basis. See content described below.

Description:

A 3 hour workshop examining the legal obligations and the role of the Council as an employer.

Content:

The Council's role as an employer

- The legal entity, delegation, liability

The Contract between employer and employee

- Express terms/Incorporated terms/Implied terms
- Common law duties
- Statutory rights of employees
- What the council can expect from its employees

The role of the Councillor

- Confidentiality in all staffing matters
- Recruitment and the recruitment process
- Employment legislation
- Appraisal and its purpose

An overview of key HR policies, including:

- Grievance
- Discipline
- Capability

TRAINING DETAILS

Course Administrator:

training@swcouncils.gov.uk or
call 01823 270101

Related Courses:

- [Chairing Meetings Effectively](#)
- [Council as Employer](#)
- [Community Leadership Awards \(ILM Endorsed\)](#)
- [Developing Your Leadership Potential](#)
- [Elected Member Appeals](#)
- [Essential Skills - 21st Century Councillor](#)
- [Equalities](#)
- [GDPR for Councillors](#)
- [Introduction to Scrutiny](#)
- [Public Speaking](#)
- [Role of the Frontline Councillor](#)
- [Three Tier Working based on District Wards](#)
- [Understanding Community Leadership](#)
- [Ward Working](#)

Member Organisations: From
£545 plus expenses

Non-Member Organisations:
From £595 plus expenses

(All prices subject to VAT)

