



Facilitation Skills

Date:
Oct 17, 2019

Course Duration:
1 day

Venue:
Dennett House, 11 Middle Street, Taunton, Somerset, TA1 1SH - this course can also be delivered on an in-house basis

Description:
This 1 day course is aimed any anyone whose job role requires them to facilitate meetings between individuals or manage group sessions. It is relevant for staff at all levels to improve essential facilitation skills and to learn how to use them in an effective way.

Aim:
To teach the essential skills needed to effectively facilitate group sessions or meetings.

Content:

The process of facilitation

- What is facilitation
- The role of a facilitator
- Facilitation skills

Intervention skills

- The process of intervention
- Developing a framework for intervention
- Managing intervention

Structure and flow

- Purpose and objectives
- Planning the event
- Structure
- Opening the session

Group dynamics

- Assessing your group
- Managing the group
- Tips and techniques

Feedback/Learning points

Personal development plans

TRAINING DETAILS

Course Ref:
CP/19/960

Closing Date:
28/08/2019

Course Administrator:
training@swcouncils.gov.uk or
call 01823 270101

Related Courses:

- [Facilitation Skills](#)
- [Action Learning Facilitator](#)
(ILM Endorsed)

"I will be able to make more effective use of group discussion time and gain more relevant outcomes "

"I will now be able to take on more tasks within my job role. I will be able to do these tasks with a better understanding of what is required "

Member Organisations: £185
Non-Member Organisations:
£215

(All prices subject to VAT)

