

A range of distance learning **Leadership and Management** qualification programmes from South West Councils

Key features:

- Professionally recognised qualifications
- Study at home, at work or on the move
- Ideal for those who want flexible learning opportunities
- Build knowledge of specialist management areas
- Gain a range of key management skills and put them into practice
- Easy to use workbooks support the learning process
- Qualification achieved through assignment activities

ILM Level 3	ILM Level 4		ILM Level 5		
Award in Leadership and Management	Award in Leadership and Management	Certificate in Leadership and Management	Award in Leadership and Management	Certificate in Leadership and Management	Diploma in Leadership and Management
Projects and Finance	Change and Motivation	Change and Motivation	Working with Others	Working with Others	Diploma
<p>Key features:</p> <ul style="list-style-type: none"> ▪ 3 workbooks ▪ 1 written assignment ▪ 1 presentation assignment ▪ 3 knowledge units <p>Units:</p> <p>320: Managing Workplace Projects</p> <p>324: Understanding Costs and Budgets in an Organisation</p> <p>307: Giving Briefings and Making Presentations</p>	<p>Key features:</p> <ul style="list-style-type: none"> ▪ 2 workbooks ▪ 1 written assignment ▪ 2 knowledge units <p>Units:</p> <p>415: Motivating People in the Workplace</p> <p>417: Managing and Implementing Change in the Workplace</p>	<p>Key features:</p> <ul style="list-style-type: none"> ▪ 4 workbooks ▪ 2 written assignments ▪ 1 presentation assignment ▪ 4 knowledge units <p>Units - as for Level 4</p> <p>Award plus:</p> <p>416: Solving Problems by Making Effective Decisions in the Workplace</p> <p>307: Giving Briefings and Making Presentations</p>	<p>Key features:</p> <ul style="list-style-type: none"> ▪ 2 workbooks ▪ 1 written assignment ▪ 2 knowledge units <p>Units:</p> <p>506: Managing Stress and Conflict in the Organisation</p> <p>527: Partnership Working</p>	<p>Key features:</p> <ul style="list-style-type: none"> ▪ 3 workbooks ▪ 2 written assignments ▪ 3 knowledge units <p>Units – as for Level 5</p> <p>Award plus:</p> <p>417: Managing and Implementing Change in the Workplace</p>	<p>Key features:</p> <ul style="list-style-type: none"> ▪ 6 workbooks ▪ 3 written assignments ▪ 1 presentation assignment ▪ 8 knowledge units <p>Units – as for Level 5</p> <p>Certificate plus:</p> <p>415: Motivating People in the Workplace</p> <p>416: Solving Problems by Making Effective Decisions in the Workplace</p> <p>420: Budgetary Planning & Control</p> <p>518: Making Professional Presentations</p> <p>521: Managing Own CPD</p>
<ul style="list-style-type: none"> ▪ Member Organisations: £420 ▪ Non Member Organisations: £470 	<ul style="list-style-type: none"> ▪ Member Organisations: £455 ▪ Non Member Organisations: £505 	<ul style="list-style-type: none"> ▪ Member Organisations: £525 ▪ Non Member Organisations: £575 	<ul style="list-style-type: none"> ▪ Member Organisations: £485 ▪ Non Member Organisations: £535 	<ul style="list-style-type: none"> ▪ Member Organisations: £560 ▪ Non Member Organisations: £610 	<ul style="list-style-type: none"> ▪ Member Organisations: £955 ▪ Non Member Organisations: £1005

Prices are exclusive of VAT